

# Unitarian Universalist Congregation of Columbia

## Board of Trustees

### Minutes of Called Meeting – May 11, 2016

#### Attendance

Marc & Patty Drews (Co-Presidents), Phil Turner (President Elect), Sandy Chubon (Secretary), Linda Brennon (Treasurer). Members at Large: Richard Culler, Patrick Saucier, Janet Swigler. Regina Moody (Past President), Joe Long (Chair, Finance Committee), Rev. Jennie Barrington (Interim Minister).

Absent: Donald Griggs, Tim VanDenBerg.

#### Purpose of Called Meeting

This meeting was initially scheduled for the sole purpose of the First Reading of the Budget for FY 2016-17. Later the cost of the mold removal was added to the agenda.

#### Call to Order

The meeting was called to order by Marc Drews at 6:34 PM. Patty lit the chalice and provided opening words.

#### Update on Mold Clean Up

The two companies are ready to begin work on mold removal and duct cleaning in the RE wing. Now there is a discrepancy in the contracts about how much the work will cost. The 10-year warranty was not included in the original estimate. At our March meeting Peck reported a cost analysis for mold treatment in the RE wing of \$3,800. Now we are being told the cost will be \$8,400. A telephone call was placed to Carolyn West during the meeting; there is uncertainty about how many contracts we have received and what the cost will actually be. Carolyn has a contract for \$6,389 for mold treatment in the RE wing only; duct cleaning is covered by another contract with a second company. Marc will get the correct numbers in a few days and contact members for an e-mail vote to approve/disapprove so the work may proceed.

#### First Reading of the 2016-17 UCC Budget

The Finance Committee began their work with this year's budget. They added or subtracted amounts that committees requested for next year. As recommended by the UUA, \$9,500 was set aside to cover the costs of the ministerial search process. The new budget total was much too high. Some committees' requested increases were denied or modified downward. There will be no salary increases for staff. We will discontinue our newspaper ad. The Technology Committee's request for \$1,000 for equipment to aid the hearing-impaired was denied. Our annual payment to the UUA was decreased from 7% to 3% of our annual revenue. A total of \$81,000 was deleted from the budget by this process. The Finance Committee met with the Executive Committee of the Board May 9 to review the budget. The Executive Committee approved their work.

**Phil moved that we approve the budget as presented.** Patrick Saucier seconded. During discussion the motion was amended to decrease our projected pledges from \$206,000 to \$204,000 and to have a shortfall of \$5,771 to get the budget balanced. **The amended motion passed.**

An effort will be made to inform the congregation that we have a shortfall this year and we project that to continue into the next fiscal year. Marc and Patty will make a statement from the pulpit and information will be published in the Unigram.

Minutes recorded by

Sandy Chubon, Secretary