

Unitarian Universalist Congregation of Columbia

Board of Trustees

Minutes of July 20, 2016 Meeting

Attendance

Phil Turner (President), Richard Culler (President Elect), Sandy Chubon (Secretary), Bob Whitaker (Treasurer). Members at Large: Donald Griggs, Tim VanDenBerg, Joan Watterson. Marc Drews (Past Co-President), Joe Long (Chair, Finance Committee).

Absent: Patty Drews, Cheryl Soehl, Rev. Jennie Barrington.

Call to Order

Phil Turner called the meeting to order at 6:30 PM.

Approval of Agenda

Agenda for the meeting was approved as presented.

Approval of Minutes

The minutes of the June 15, 2016 meeting were approved as circulated.

Staff Reports

The only staff report this month was from Andrea Dudick. She reported that 15 members were removed from the membership list June 30. Two moved away. The others are people who did not pledge or pay for 2015/2016. One new member joined. Our total membership is now 186.

Treasurer's Report

Bob Whitaker reported that the bookkeeper has not quite finished closing the books for the 2015/2016 fiscal year. When she has, she will send reports to board members. Based on information available now, we ended the year with a shortfall in pledges of \$12,500. Loose plate collections were about 20% lower than expected (\$2400). We had no large fundraisers during the fiscal year. Building rentals exceeded expectations by about 13% (\$1,269). Total expenses were almost exactly as planned. Our negative variance for the year is about \$18,000. Another major cause of our shortfall arose from ministers' salaries: we overlooked Neal's final paycheck which came out of this year's revenues and we miscounted the number of paychecks for the fiscal year for Rev. Jennie.

Workers' Compensation Policy We have been buying a Workers' Compensation Policy from Church Mutual, the company which provides us with other insurance for the building, etc. ADP Insurance Agency, underwritten by Hartford, who does our payroll services also offers a Workers' Compensation Policy and they have been encouraging us to buy our WC insurance from them. ADP offers higher levels of compensation to employees and their premium cost is lower than Church

Mutual. **Bob made a motion to change Workers' Compensation insurance coverage providers from Church Mutual to ADP Insurance.** After some discussion, **the motion passed.**

Board Liaisons to Committees

Phil presented a list of committee chairs and board liaisons to the committees. Bob Whitaker volunteered to be the liaison to the Green Committee. **The Board Liaisons were approved.**

Committee Reports

Technology Services Committee Donald Griggs reported that Lis Turner has agreed to lead the web updating committee. Phil urged board members to spend some time looking at the new web site and trying to find information we think someone might want to know. Let Lis know of any problems that you encounter.

Personnel Committee Marc Drews is the new chair. Glenn White is continuing on the committee which will give some continuity. Marc reported that Jeff Kruse has resigned effective August 31. Jeff has prepared a list of the job/tasks/chores he does. The Personnel and Building and Grounds Committees will consider how best to cover Jeff's responsibilities.

Building and Grounds Our property needs major work. Volunteer work days have not been adequate to maintain the grounds. The committee has developed a plan to have a contractor with a work crew come in and clean out debri, weeds, vines, etc., trim some hedges, etc., etc. Carolyn West has found a contractor, Alfonso Santiago, who is willing to do the work for \$1400. He is highly recommended by others who have used his services and he is available to do the work soon. The board agreed with the committee's plan.

UNFINISHED BUSINESS

Policy on Church-Sponsored Events Tim VanDenBerg brought this to the board for a second reading and approval. After a brief discussion, **the policy was approved.**

Coffee House Policy Marc raised questions about the Coffee House Policy. Most recently it was assigned to a newly-created Music Ministry as a subcommittee of the Worship Committee. Marc reports there is opposition to that plan within the Worship Committee. Phil pointed out that this issue was not on the agenda for this meeting. He requested that Tim bring a proposal to the next board meeting for how to proceed with a Coffee House Policy.

NEW BUSINESS

Building Renovation Capital Campaign ad hoc Committee

Joe Long announced that Pat Mohr has agreed to chair this committee. The board agreed to designate Pat as a member of the Finance Committee.

Approval of Committee Chairs

Committee Chairs were approved as presented; there is no chair for Denominational Connections.

Board Representative to the Leadership Development Committee

Cheryl Soehl was appointed to serve on the Leadership Development Committee this year.

Adjournment

The meeting was adjourned at 8:03 PM.

Minutes recorded by

Sandy Chubon, Secretary