

# Unitarian Universalist Congregation of Columbia

## Board of Trustees

### Minutes of September 20, 2017 Meeting

#### Attendance

Tim VanDenBerg (President Elect), Sandy Chubon (Secretary), Bob Whitaker (Treasurer). Members at Large: Linda Brennison, Rod Brown, Mary Maclachlan, Emilio Perez-Jorge, Cheryl Soehl. Phil Turner (Past President), Rev. Jeff Liebmann, Quillin Davis, Carolyn West.

Absent: Richard Culler, Joe Long.

#### Call to Order

The meeting was called to order at 6:35 PM by Tim VanDenBerg. Richard Culler was ill. Bob Whitaker presented a reading. Trustees reaffirmed their Covenant.

#### Committee on Building Renovations

Quillin Davis reported on their progress. They selected six contractors and invited bids from each of them. Four did not submit bids, primarily because they did not have time available to do the job now. Two are interested; both came to look at the building and both are putting together bids. Quillin talked about some of the many issues that affect the construction process: weather, availability of sub-contractors, specialized equipment, etc. There will be a period of time when we cannot use the sanctuary.

#### Review of Minutes

Deferred until next month.

#### Staff Reports

Reports were accepted from the minister, the administrator, the DRE, and the bookkeeper.

#### Treasurer's Report

Bob Whitaker reported a positive variance of \$13,652.98 for the new fiscal year which began July 1. This is largely because some members began paying this year's pledge in April, May, and June. The Capital Campaign Fund had a balance of \$119,099 on September 15.

#### Committee Reports

**Building and Grounds** The committee met and they are trying to figure out how to address a myriad of jobs. They had planned a work day but they postponed it, waiting for cooler temperatures. The committee has noted that there are no functional fire extinguishers in the library.

**Membership** Mary Maclachlan reported that the committee is small. They have decided not to have a committee fair. The picnic, which was cancelled in the spring because of the weather, has fallen to the membership committee. Phil Turner announced that he and Lis will be hosting their annual Christmas party on December 16.

**CYRE Committee** Brandi Mimbs is functioning well as the new chairperson of the committee. Morgan Hanes resigned as the Assistant Director for Youth Ministries and plans are underway for a search for her replacement.

**Adult Religious Education Committee** Rev. Jeff is planning classes for new members. Some books have disappeared from the library so now books can only be read in the library.

**Social Action Committee** The Committee is ready to hang their “Black Lives Matter” sign on the outside of our building. They would like to have the Board’s permission to have that sign plus the “good neighbor” sign hanging on the wall at the same time. The Board approved having two signs hanging together outside the front door. The Board also asked the Building and Grounds Committee to draft a sign policy. The Social Action Committee has many activities going on including the Gay Pride Parade on October 20.

**Endowment Committee** John Logue is the chair. They met recently and are planning an estate planning workshop for our members.

### **UNFINISHED BUSINESS**

**Share the Plate Policy** This was the second reading on the revised policy; it was approved unanimously.

**Confidentiality Agreements** Trustees signed Confidentiality Agreements for the new fiscal year.

### **NEW BUSINESS**

**Holocaust Exhibit** The Columbia Holocaust Education Commission has developed an exhibit displaying the timelines and historical facts of the Holocaust, including liberation and the stories of local liberators and survivors. We could get the display and plan some event to introduce our congregation and others to the exhibit. Trustees were interested in following through with the idea. Timing will depend, in part, on our building renovations. Tim will talk to Laura Hartwig to see if Social Action is interested in sponsoring the activity.

**CYRE Assistant Position Description** We are waiting for the Personnel Committee to approve the revised job description so this position can be advertised.

**Agenda Items Deferred** We postponed discussions about the Music Coordinator Letter of Agreement, the UCC Governance Report, Liaison Assignments, and 2017/18 Goals.

### **Adjournment**

The meeting was adjourned at 8:43 PM.

Minutes recorded by

Sandy Chubon, Secretary