

# Unitarian Universalist Congregation of Columbia

## Board of Trustees

### Minutes of July 19, 2017 Meeting

#### Attendance

Richard Culler (President), Tim VanDenBerg (President Elect), Sandy Chubon (Secretary), Bob Whitaker (Treasurer). Members at Large: Linda Brennison, Mary Maclachlan, Cheryl Soehl. Phil Turner (Past President), Joe Long (Chair Finance Committee), Keitha Whitaker.

Absent: Rod Brown, Emilio Perez-Jorge.

#### Call to Order

The meeting was called to order at 6:33 PM by Richard Culler. Phil Turner presented a reading.

#### Report of ad hoc Governance and Structure Committee

Keitha Whitaker, Chair of the ad hoc Committee, presented an overview of their findings. The board discussed the report for about an hour. We will spend one hour during our board retreat deciding how to begin implementing the recommendations this year. Each Trustee is to come to the retreat with three ideas about the re-structuring plan; each needs to be prepared to defend his/her position regarding the plan. Re-structuring is expected to be a long term process.

#### Approval of Minutes

Minutes of the June 21 meeting were approved with two revisions.

#### Minister Transition

Rev. Jennie Barrington left this morning for her new job. She plans to camp in Indiana for a few days and to arrive in Chicago July 23.

#### Staff Reports

The Administrator's report was accepted.

#### Treasurer's Report

The new fiscal year has begun but the books have not been completely closed for the old year. Bob anticipates a positive variance of \$15,500 at the end of the year. Part of that money is designated for Rev. Liebmann's moving expenses and his installation in the new year.

The Capital Campaign Fund balance on July 17 was \$116,550.52. Pledges to the Campaign total \$193,699.

#### Committee Reports

**Membership** Mary Maclachlan reported they are sending letters to members who are not up to date on their pledge payments.

**Finance** Joe Long reported that the Board needs to approve the members of the Finance Committee. They are beginning the year with the same members they had last year. The Board approved.

**CYRE** has not recruited a Committee Chair. They are having a successful Hogwarts Camp.

**Building Renovation Committee** Peck is working with the structural engineer to sign off on a new truss design. When that is complete, the plans will be ready to go out for bids.

**Social Action** The Seeds of Hope project is struggling to get volunteers.

**Endowment Committee** Phil reported that they met and elected John Logue chair. Phil described an opportunity that is available: the Shelter Rock Congregation has pledged \$5 million to match any bequest in a will or an estate gift to their foundation; they will give the person's congregation 10% of his/her gift in 2019-20. Phil has the pledge form to be used.

## **UNFINISHED BUSINESS**

**Position Description for Music Coordinator** The position description was discussed, revised, and approved. This individual will be an employee, not a contractor. Plans are to begin advertising soon. Rev. Jeff would like to be part of the selection process.

**Confirmation of Interim Music Advisor** The Board agreed to hire Richard McLeod to fill this position until a music coordinator is hired.

**Appointment of Board Member to LDC** Linda Brennon was appointed to serve as a voting member of the Leadership Development Committee.

## **NEW BUSINESS**

**Start Up Weekend** This event, facilitated by Kathy McGowan of the UUA District, is intended to end the interim process and begin Rev. Jeff's settled ministry. It will probably be scheduled for some time in February.

**Kitchen Committee** Linda McLeod is recruiting members for a Kitchen Committee which she will chair. They will be responsible for the social hour after Sunday services, including making the coffee.

## **Adjournment**

The meeting was adjourned at 9:39 PM.

Minutes recorded by

Sandy Chubon, Secretary