

Unitarian Universalist Congregation of Columbia

Board of Trustees

Minutes of November 18, 2020 Meeting

Attendance

Rod Brown (President)
Pat Mohr (President-Elect)
Jeanette Walton (Treasurer)
Beth Ann Rocheleau (Secretary)
Linda Brennison (*Ex Officio* as Past President)
Caroline Eastman (*ExOfficio* as Finance Chair)
Jessica Kross, John Logue, Jonathan White, Tiffany Rushton (Trustees)
Karen Brown (Guest)
Linda McLoed (Guest)
Rev. S. Robinson

Call to Order

Rod Brown called the meeting to order at 6:35 p.m.

Pat Mohr lit the chalice, with readings

Rod Bown led the Board Covenant.

Prior Meeting Minutes

The Board approved the October 2020 Minutes with the following revisions: Added Tiffany Rushton to attendee list

Consent Agenda

The Board approved the agenda and the consent agenda.

Treasurer's Report – presentation of October Financial Statements

Jeanette Walton reported again that we are running a monthly deficit of roughly \$2,000, emphasizing the need to be very careful with spending. The Board discussed several ideas about how to improve the situation, and how best to communicate with members about the deficit. Caroline Eastman agreed to ask Andrea about possibility of sending updated statements to members. Pat Mohr, Linda Brennison, and Beth Ann Rocheleau agreed to assist with stuffing envelopes as needed if updated statements are sent.

OLD BUSINESS

Continuity of Operations Plans

Linda Brennison reported that we have heard from everyone from whom a response might be expected.

Insurance

Caroline Eastman reported that discussions with the insurance company are ongoing.

Review of Facility Closing and In-Person Meet-Ups Statement

The Board agreed to accept the updated statement submitted by ad hoc committee. Tiffany Rushton offered the results of her research about how other local organizations are handling meetings.

NEW BUSINESS

Building & Grounds

Linda McLeod and Shannon Edwards reported. The Board approved the committee request to end our relationship with Mr. Santiago. The Board approved the proposal for ongoing building and grounds maintenance as recommended by the committee, and the President will execute the new contract when it is received. (Adding: on November 19 President submitted email request to Board members to approve small revisions to the contract. The changes were approved. On December 8 President requested a final vote from Board approving President's signing the revised contract, and this was completed. The Board also voted via email to accept the proposed lawn maintenance contract covering April – June 2021, and to postpone voting on the lawn maintenance contract covering July 2021-June 2022 until after the Annual General Meeting.)

Caring Committee Request – proposal to increase from \$200 to \$500 per individual

Rev. Robinson and Linda Brennison presented the request of the Caring Committee to increase to \$500 the limit on the amount that can be awarded from the Minister's Discretionary Fund, and to attach a debit card to the account. The Board approved these two actions. Rev. Robinson agreed to determine whether a cap can be attached at the transaction level so that the funds in the account are protected in the event the debit card is lost or stolen.

UCC Employee Handbook – ad hoc committee

Linda Brennison reported on behalf of the Personnel Committee that the committee requests that an ad hoc committee complete the work required to complete the update to the Employee Handbook as the remaining issues are policy issues. The Board agreed, and appointed a committee comprising Linda Brennison, Pat Mohr, Jeannette Walton, and Andrea Dudick.

Appointment of Membership Committee Co-Chairs Pat Mohr and Linda Brennison

The Board approved these appointments, effective through the end of June, 2021.

Staff Bonuses

Linda Brennison reported on behalf of the Personnel Committee the bonuses recommended by the committee, and the Board accepted the recommendations. Rev. Stephenson is declining his bonus this year.

Chalice Lighter for December

Jessica Kross volunteered to be chalice lighter for the December 16 meeting.

Adjournment

The meeting was adjourned at 8:25 p.m.

Submitted by: Beth Ann Rocheleau, Secretary