

Unitarian Universalist Congregation of Columbia

Board of Trustees

Minutes of December 16, 2020 Meeting (1/20/2021 FINAL submitted by Secretary to Lis Turner with copy to Rod Brown.)

Attendance

Rod Brown (President)
Pat Mohr (President-Elect)
Jeanette Walton (Treasurer)
Beth Ann Rocheleau (Secretary)
Linda Brennison (*Ex Officio* as Past President)
Caroline Eastman (*Ex Officio* as Finance Chair)
Jessica Kross, John Logue, Tiffany Rushton, Deb Matherly, Jonathan White (Trustees)
Karen Brown (Guest)

Call to Order

Rod Brown called the meeting to order at 6:35 p.m.

Jessica Kross lit the chalice, with readings

Rod Bown led the Board Covenant.

Additional Items for Tonight's Agenda

None

Prior Meeting Minutes

The Board approved the November 2020 Minutes with the following revisions: Make note of December 8 request from President on final vote on the motion that President sign the revised and final maintenance contract – a vote that happened between the time of draft minutes were submitted and tonight's meeting.

Consent Agenda

The Board approved the agenda and the consent agenda.

Treasurer's Report – presentation of November Financial Statements

Jeanette Walton reported that we received a few unanticipated (and very welcome) donations from members of our congregation. These donations moved us from an anticipated negative for the month into the positive.

OLD BUSINESS

Continuity of Operations Plans

Linda Brennison reported the project is nearly complete, pending resolution of a couple of open loose ends.

Personnel Handbook Ad Hoc Committee

Linda Brennison reported that the committee will meet in January to discuss next steps.

PPP Loan Forgiveness Application

Rod Brown reported that arrangements have been made with our banker so that our current President is the signatory and point person. We are well-positioned to apply for forgiveness, and anticipate full forgiveness as the calculations done to apply for the loan are the same calculations as those that will be done in support of our forgiveness application. Board members are asked to notify President if they hear anything about new PPP loan fund availability. It will be very important to be ready to apply quickly as PPP funds are likely to be limited.

NEW BUSINESS

Share the Plate Subcommittee Update

Rod Brown reported that Linda McLeod has resigned as chair of the committee after a generous five years of service to UUCG in this role. We need someone to step up as soon as possible to take on this role through the remainder of the fiscal year where their first responsibility will be contacting upcoming recipients (the first being the February recipient, who must be notified in early January) and going forward, acting as a liaison between Share the Plate Subcommittee and Worship Committee. Interested and willing Board members are asked to contact Linda Brennison or Kathy Farnsworth to discuss.

Finance Committee Update

Caroline Eastman reported that the committee is beginning to plan for the pledge drive, beginning to plan on development of the FY20/21 budget, and working on the financial contingency plan.

Church Board Emails

Rod Brown opened a discussion about our UUCG email system. Several Board members discussed individual issues -- individual users are encouraged to contact Linda Brennison or Beth Ann Rocheleau for help in resolving these issues. Board members were reminded that the onus is on individual Board members to manage their own UUCG email accounts to avoid cross-contamination of personal and work and UUCG email accounts to the extent to which they wish to protect the integrity and privacy of their non-UUCG email accounts.

Chalice Lighter for December

Tiffany Rushton volunteered to be chalice lighter for the January 20, 2021 meeting.

Adjournment

The meeting was adjourned at 7:45 p.m.

Submitted by: Beth Ann Rocheleau, Secretary