

# **Unitarian Universalist Congregation of Columbia**

## **Board of Trustees**

Minutes of March 17, 2021 Meeting (**April 21, 2021 FINAL**)

### **Attendance**

Rod Brown (President\*)

Pat Mohr (President-Elect\*)

Beth Ann Rocheleau (Secretary\*)

Linda Brennison (*Ex Officio* as Past President)

Caroline Eastman (*Ex Officio* as Finance Chair)

Jeanette Walton (Treasurer\*)

Jessica Kross, Tiffany Rushton, Deb Matherly, Jonathan White (Trustees)

Anna Hamilton, UUC Music Director (Guest)

Marc Drews, Personnel Committee Chair (Guest)

\*Executive Committee

### **Call to Order**

Rod Brown called the meeting to order at 6:35 p.m.

Rod Brown lit the chalice.

Rod Brown led the Board Covenant.

### **Prior Meeting Minutes**

The Board approved the February 2021 minutes.

### **Consent Agenda**

The Board approved the agenda and the consent agenda.

### **Treasurer's Report – presentation of February Financial Statements**

Deferred to next meeting

## **OLD BUSINESS**

### **Board Updates**

President notified the Board that the **Treasurer of the UU Church of Saratoga Springs, NY** asked to use as a template our Financial Policies and Procedures Manual, and this was provided to them.

President notified the Board that Ginny Verne will resign her position as bookkeeper effective June 30, 2021, and will be available to assist during a transition to a new bookkeeper. The Board expressed grateful appreciation for Ginny's service to our community.

President notified the Board that Kathy Farnsworth resigned her position as Chair of the Social Action Committee effective March 31, 2021. Linda Brennison added that Kevin McKinney and Connie Quirk have agreed to serve as Co-

Chairs to the Social Action Committee. The Board expressed grateful appreciation for Kathy's service, and for the willingness of Kevin and Connie to step forward.

### **Cross Functioning Building Re-opening Team**

Jonathan White and Deb Matherly provided an update to the Board on the work of this team, noting that part of the goal of the team and its actions is to effectively communicate to members that re-opening plans are being considered with the welcome feedback of members through outreach to committees, publication in the Unigram and on the web site, development of a list-serve to facilitate communication, and through the survey – results of which are being collected now.

### **NEW BUSINESS**

#### **UUCS Music Program – A Vision for the Future**

Anna Hamilton, UUCS Music Director, presented to the Board her vision for the UUCS Music Program, and an update on her progress and experience in the UUA Music Leadership Certification Program. Linda Brennison made note of the fact that the Finance Committee needs to make sure that items associated with the UUA Music Leadership Certification Program are included in the budget presently under review.

#### **Personnel Committee Update**

Marc Drews, Personnel Committee Chair, presented to the Board recommendations for consideration around the possible expansion of Rev. Robinson's work. The Board discussed this question, and also discussed the formal job description to be associated with our search for a new bookkeeper/accountant.

#### **Proposed Policy for Stock Donations**

Caroline Eastman, 2<sup>nd</sup> reading

Policy change was accepted. Absent direction within Appendix A of Policy on Policies about formally recording policy changes, Secretary will coordinate with Linda Brennison and Andrea to see that the policy change is recorded in the Policy Manual.

### **Upcoming Meeting Dates**

#### **ANNUAL BUDGET REVIEW MEETING**

Wednesday, April 14, 2021 at 6:30 – Budget Discussion to include Executive Committee (members identified by asterisk above) and the Finance Committee Chair together with other Finance Committee members as may be required, or if those members wish to attend.

#### **NEXT BOARD OF TRUSTEES MEETING**

Wednesday, April 21, 2021 at 6:30

#### **FINANCE COMMITTEE CONGREGATIONAL BUDGET REVIEW MEETING**

Friday, June 4 (evening, time to be announced)

#### **ANNUAL CONGREGATIONAL MEETING**

Sunday, June 6 following services

**Chalice Lighter for April 21 meeting:** Tiffany Rushton

### **Adjournment**

The meeting was adjourned at 8:40 p.m.

Submitted by: Beth Ann Rocheleau, Secretary