

# ***Unitarian Universalist Congregation of Columbia***

## ***Board of Trustees***

*Minutes of November 17, 2021 Meeting -- FINAL*

### **Attendance**

Pat Mohr (President\*)

Deb Matherly (President-Elect\*)

Beth Ann Rocheleau (Secretary\*)

Ginny Verne (Treasurer\*)

Rod Brown (*Ex Officio* as Past President)

Linda Brennison (*Ex Officio* as Finance Chair)

Jonathan White, Emilio Perez-Jorge, Caroline Eastman, Jean Capalbo (Trustees)

Rev. Stephen Robinson (Guest(s) -- continuously, briefly or intermittently)

Absent: Tiffany Rushton, pre-arranged

\*Executive Committee

**Call to Order:** Pat Mohr called the meeting to order at 6:33 p.m.

**Chalice Lighting:** Deb Matherly lit the chalice.

**Covenant:** Deb Matherly led the Board Covenant.

**Additional Items for Agenda:** Status on Line of Credit; Undesignated Gifts Policy First Reading, Requesting Possible Revisions to (COVID) Opening Policy; Request for Executive Session

**Motion to Approve Agenda:** approved

**Motion to Approve Prior Meeting Minutes:** The Board approved the October 2021 minutes with no changes.

**Motion to Approve Consent Agenda with Treasurer, DRE, and Committee Reports:** approved

### **OLD BUSINESS**

#### **Review of Sunday Lock-Up Assignments**

No changes requested. At the December BOT Meeting we will begin to schedule Lock-Up Assignments out into 2022.

#### **Rental Agreement Policy**

**In October** The Board asked Linda Brennison, as Liaison to the Building and Grounds Committee, to communicate the request that our rental agreements be evaluated and revised as may be necessary to be sure that the agreements include indemnification or hold-harmless language, define maximum numbers of people permitted in each meeting space, and require that our COVID policies are followed. Tiffany Rushton agreed to provide to Linda Brennison some sample language around indemnification. Emilio Perez-Jorge offered to review such revision language as it relates to health safety. These things were all completed, and the rental agreement policy language was modified. The Board agreed to waive first reading, and accepted the revisions as presented.

#### **Contracts for Congregational retreats at The Mountain in October 2022 and October 2023**

In October The Board approved signing both documents provided that minors are excluded from item 3 under the Joint Promotional Agreement section, and that the section about The Mountain possibly requiring us to purchase their insurance either be struck from both agreements, or reworked to allow us to cancel the agreement(s) with no penalty if UUCC cannot or will not pay for such insurance at the rates The Mountain may offer. It was anticipated that amended documents would be provided by The Mountain in time for discussion at the November meeting. As that did not happen this agenda item will move to the December meeting.

### **Line of Credit**

The Line of Credit was completed and signed between the time of the October BOT meeting and tonight's meeting, as planned.

### **NEW BUSINESS**

#### **Policy on Disposition of Undesignated Gifts, Bequests, and Donations – first reading**

Linda Brennison, Chair of the Finance Committee, presented the first reading of the recommendation. The recommended policy was developed by the Finance Committee, and reviewed by Joe Long, Endowment Committee Chair. The Board was asked to be prepared to vote on the policy proposal at the December meeting.

#### **Requesting Possible Revisions to (COVID) Opening Policy**

Prompted by Jonathan White the Board discussed the fact that congregants and committees are or may be considering desires to ease into greater latitude around the COVID Opening Policy. The Board asks that proposals for modification and easing come up through committees, and be submitted in written form to The President for inclusion on the agenda for an upcoming Board meeting.

#### **Adult Religious Education Committee Plans -- The 8<sup>th</sup> Principal**

Rev. Robinson presented to the Board some ideas and plans around development of a common set of resources (reading and other materials) on The 8<sup>th</sup> Principal that would be distributed to congregants, and the possibility of developing a class (or classes) for discussion of same. Both would take an inclusive view, aiming to consider the issues from all angles.

#### **Executive Session**

The Board entered a period of Executive Session.

#### **Retreat Planning**

The President will send a draft agenda and a Doodle Poll request to Board members. Possible dates for the retreat are: January 15, January 22, January 30, or February 5. It is anticipated that the meeting will run 10:00 to 2:00 with the first session an Accounting and Finance workshop led by Ginny Verne. Ginny offered to explore the possibility of using meeting space at her residence.

#### **Possible Reinstitution of Shared Ministry Committee**

Moved to December meeting.

#### **Chalice Lighter for December 15, 2021 meeting: Jean Capalbo**

**Adjournment:** The meeting was adjourned at 7:50 p.m.

Draft Submitted by Beth Ann Rocheleau, Board Secretary, to Pat Mohr, President  
November 17, 2021 at 8:36 p.m.

Final Submitted by Beth Ann Rocheleau, Board Secretary, to Lis Turner with copy to Pat Mohr, President  
December 15, 2021 at 8:15 p.m.